

## **Onsite Community Association Manager Needed in Southern Utah**

An experienced onsite Community Association Manager is needed for a community in Southern Utah. The current Manager has thrived in the position but is moving on to pursue an incredible business opportunity. You too will love this community. Excellent support and a collegial work environment is offered by the Association's management company.

The talented person chosen to manage this community will oversee the daily operations of the association. She/he will recommend policies and procedures designed to optimize organizational efficiencies. In collaboration with the Board of Directors, the successful Manager will help maintain and enhance property values, promote positive resident relations, and foster a satisfying quality of life for all owners and residents in the community.

All Manager Candidates should possess the following core competencies:

- 3-5 years community manager experience, preferably with a large-scale, high-end community.
- CMCA or AMS from the Community Associations Institute (CAI).
- Proficiency in Microsoft Office applications, including Word and Excel.
- Commitment to the highest level of customer service.
- Excellent organizational and time management skills.
- Ability to read, analyze and interpret complex documents.
- Excellent writing skills.
- Experience giving effective and persuasive speeches and presentations on complex topics.
- Strong problem-solving and conflict resolution skills; possess the ability to work effectively with persons of varying temperaments and opposing points of view.
- Valid driver's license with current registration and insurance.

The compensation package for this position will include:

- Paid holidays.
- 5-20 vacation days.
- Up to 78 hours of personal time off.
- Shared-cost health, vision and dental insurance.
- Life and AD&D policy.
- Paid training and career development.
- A relocation allowance.
- Salary exceeds the average manager salary shown in the latest CAI salary survey.

Southern Utah is breathtakingly beautiful with scenery consisting of majestic vistas with red rocks reaching up to the sky, remarkable desert valleys, and hundreds of colorful plant species. Close by is Zion National Park, state parks and nature preserves. Golf courses are abundant. Snow Canyon and the outdoor Tuacahn Theater is close by as is Cedar City's famous theater known for its Shakespeare Festival. The average temperature is 62 degrees, with a high of 78 and a low of 46 degrees.

Working and playing in amazing Southern Utah awaits you! Apply today by sending your resume to [UtahManagerResumes@gmail.com](mailto:UtahManagerResumes@gmail.com).